



JOB VACANCY OPERATIONS MANAGER

Job title:	Operations Manager
Salary Package:	£40,000 per annum (plus benefits)
Responsible and reports to:	Chief Executive and the Board of Directors
Location:	Hastings, East Sussex

Job summary:

ETTA is the National Governing Body for the Olympic and Paralympic sport of table tennis in England. With an annual turnover of £4,000,000 and a new four year funding agreement with our main delivery partner, Sport England, we are looking to appoint a dynamic professional to provide strategic direction, management and leadership for a range of corporate functions including Finance, HR, IT and other key infrastructure programmes to ensure the long term aims and objectives of ETTA are delivered.

Reporting to the Chief Executive and the Board of Directors, the successful candidate will have a strong track record in management, be able to think strategically as well as operationally and possess impressive leadership, delegation and relationship building skills.

Application Form:

For an application form, please download from http://www.etta.co.uk/job_vacancies/etta_application_form.doc or contact Rob Sinclair on

T: 01424 722525

M: 07970 575289

Application forms should be returned to:

Rob Sinclair

General Secretary

English Table Tennis Association
Queensbury House, Third Floor,
Hastings, East Sussex TN34 1HF

Closing date for application forms: 6th July 2009